

## GENERAL INFORMATION.

Taunton Foodbank works alongside Trussell, an anti-poverty charity, whose aim is to ensure no-one in the UK needs a foodbank to survive. In the meantime we exist to provide emergency food and support to those in our community who are in need.

We are entering a new phase of Taunton Foodbank as we re-organise our staffing structure and look to expand the work we do in supporting our clients beyond the provision of emergency food. This is an exciting opportunity to help shape the future direction of Taunton Foodbank and to bring your experience, innovation and passion to this role whilst supporting those in our community who are facing difficult circumstances. The Job description provides further details of the key responsibilities of the Senior Manager.

We have recently appointed an Operations Supervisor who manages the day to day activities of both our warehouse operations and the distribution of food parcels to our clients.

Physically, The Foodbank comprises a base (warehouse) in Taunton, where food donations are received, packed and distributed to Taunton clients and to our distribution hub in Wellington. The organisational model is broadly unchanged since its inception, although now with a small number of paid staff, supported by many volunteers, and a level of activity that has increased considerably.

We are currently open to our clients in Taunton in the mornings from 10.00am to 12 noon, Monday to Friday and our warehouse in Taunton is staffed 3 days a week. Our Wellington hub is open 2 afternoons a week. We are able to provide a food parcel to those in need in Wiveliscombe although we do not have a hub there.

## APPLICATION PROCESS.

The closing date for the receipt of your completed application form and CV and any other associated paperwork is 30th May 2025. The advert may be closed before that date should we receive sufficient applications. Applications to be emailed to Jane Cobby, trustee, at <u>jane@taunton.foodbank.org.uk</u>

If necessary we will shortlist candidates using the information provided in your application and CV and will then invite applicants for a face to face interview. We hope to interview in weeks commencing 9th June 2025.

You will be notified of the outcome of your application.

We would hope to appoint as soon as possible after the interviews.